

CAPTAINS FLAT COMMUNITY ASSOCIATION

2011 ANNUAL GENERAL MEETING

7:20 pm Wednesday 30 November 2011
at the Captains Flat Community Health Centre

MINUTES

1. Attendees and Apologies

Present: Peter Marshall (Chair), Elizabeth Estbergs (Secretary), Judy Cross, Chris Sandow, Anita King, Rick Brown.

Apologies: Katrina Gamble, Kerenza Brown, John Sandow

2. Minutes of the 2011 AGM

The minutes of the previous AGM held on 4th November 2010 were accepted as an accurate record of the meeting. (Proposed CS; seconded PM; carried).

3. Financial statement 2011

The treasurer presented his report and highlighted the following:

- a. The statement does not include the first month of the financial year.
- b. The Bendigo Bank statement is quarterly and so the relevant information will be included once that is supplied.
- c. Report to be submitted to the auditor once all data is correlated.

The meeting noted that the Association's limited turnover meant there was no requirement for the financial report to be audited under the *Associations Incorporation Act 2009* (NSW) however the report would be submitted to the Office of Fair Trading.

The treasurer moved that the report be accepted, seconded CS; carried unanimously.

4. President's report

Peter Marshall noted the activities, projects and outcomes for 2011. Specific items of note are:

- a. Inaugural Community Garage Sale was a great success with accolades to Rick and Kerenza Brown for the organisation. It will be run in 2012.
- b. Flood rehabilitation efforts organised by Chris Sandow with the Australian Red Cross were a true reflection of the purpose of the Community Association
- c. Community Garden Grant successfully obtained by Judy Cross and Bernie Foy.
- d. 8th Annual Ball organised by Sarah Burns with assistance from Pip Herr, Rob Fisher, Col Rawson and Elizabeth Estbergs.
- e. Monthly Saturday Markets organised by Chris Sandow. Mrs Sandow has stepped down from the role of Market Manager and will be succeeded by

Kerenza Brown. Accolades to Chris for her work over the past 8 years and thanks to Kerenza for taking on the role.

- f. Palerang Council Australia Day awards were once again held with assistance provided by the Association.
- g. Palerang Council Visioning Workshop was held with assistance provided by the Association.
- h. Palerang Council October meeting was held in the Hall with assistance provided by the Association.

Mr Marshall noted that progress was being made toward restitution of the historical significance of the Lake George Mine Ore Loader site and that discussions with the Palerang Council and the ARTC were ongoing.

The President noted the use of subcommittees to manage projects and events was functioning. This was demonstrated by committee members being required to attend fewer general meetings and the continuing high level of activity.

Members noted the President's report.

5. Elections to the Management Committee

The President declared all Management Committee positions vacant and stepped down from the chair. Elizabeth Estbergs acted as returning officer. The following nominations were made and accepted for Management Committee positions:

President:	Peter Marshall (Nominated CS, seconded AK)
Vice President:	Anita King (Nominated AK, seconded CS)
Secretary:	Elizabeth Estbergs (Nominated CS, seconded AK)
Treasurer:	Peter Marshall (Nominated EE, seconded JC)
Public Officer	Peter Marshall

All nominations were unanimously supported.

6. Membership

The following people were elected to the Committee (and as leaders of projects where applicable):

Judy Cross & Bernie Foy (community garden, in absentia), Kerenza Brown (markets), John Sandow (ore loader restitution), Rick & Kerenza Brown (community garage sale), Christine Sandow.

Further committee membership appointments will be welcomed; membership forms to be completed and annual \$2 subscriptions to be collected.

The President thanked members for their attendance and closed the meeting at 8:15 pm.

7. Next meeting

The next AGM to be held in November 2012 at a time and date to be advised in accordance with the constitution.